

**Town of Robbinsville
Regular Meeting Minutes
February 3, 2021
Town Hall**

A Regular Town of Robbinsville Board Meeting was called to order by Mayor Steve Hooper at 1:00 PM at the Town Hall on February 3, 2021.

Council present: Brian Johnson

Council present via phone: Debbie Beasley

Brian Johnson made a motion to allow Debbie Beasley to join the Board meeting via telephone.

Approval of Agenda:

Brian Johnson made a motion to approve the agenda with the two addition: New Business #11 – Revved Up and #12 – Food truck policy inside the Town limits. Debbie Beasley seconded the motion. Motion passed.

Approval of meeting minutes:

Brian Johnson made a motion to approve the January 6, 2021 Public Hearing and Regular Board meeting minutes with the change to add the two names that addressed the Board during the Public Hearing public comment . Debbie Beasley seconded. Motion passed.

Public Comment:

Brian Johnson made a motion to open public comment at 1:02 PM. Debbie Beasley seconded the motion. Motion passed. There was no public comment. Brian Johnson made a motion to close public comment at 1:05 PM. Debbie Beasley seconded the motion. Motion passed.

Old Business:

Town Hall Mold Issue:

Mayor Hooper stated that the basement cleanout has not been started. He also stated that the dehumidifiers have not been installed in the basement. He said that this is on the Maintenance Supervisor list. Brian Johnson stated that the awning should be installed in April.

Old Town Hall Lease:

Brian Johnson made a motion to table this until the next Board meeting. Debbie Beasley seconded the motion. Motion passed.

Long Creek Survey update:

Mayor Hooper stated that he will have the surveys for the next Board meeting.

Collins – drainage issue - update:

Brian Johnson requested to leave this tabled until the next Board meeting.

New Business:

Revved Up:

John Colwell addressed the Board on mural updates. Brian Johnson made a motion to pay Revved Up \$2680 for Downtown projects and virtual training. Debbie Beasley seconded the motion. Motion passed.

Mayor Update:

Mayor Hooper updated the Board on Ethics certification requirements and discussed a possible Mill Town sewer extension. He read the NCDPS Emergency Management letter to the Board which stated no violations from the June 23, 2017 CAV. He stated that the maintenance department will replace the fence boards along the sidewalk and the inmates will paint the fence.

Finance Update:

The Finance Director presented the 1/31/2021 Budget vs Actual and explained that the Town's General Fund is now in a positive financial position of \$58,544. She stated that the Town will be receiving \$74,359 minus fees in tax collections from the County in February, which brings our collection rate to 89.49%. The Water & Sewer Fund has brought in \$103,418 more than spent to date.

The Finance Director presented a cash balance summary comparison report. She pointed out the Town's total cash balance at 12/31/2020 has increased by \$638,187 since 12/31/2017.

Business shut-off policy:

The Finance Director had suggested that the Town change the business shut off policy to one month past due, which would give the business two and half months to pay prior to shut off to assist the Town with uncollectible debt. Brian Johnson made a motion to not change the current business shut-off policy, which states shut off at two months past due. This gives the business three and a half months to pay the bill prior to shut off. Debbie Beasley seconded the motion. Motion passed. Debbie would like to address the policy for uncollectible closed business accounts.

COVID sick time/comp time:

Brian Johnson made a motion to allow employees to use their sick time prior to comp time if they are absent due to COVID. Debbie Beasley seconded the motion. Motion passed.

Part-time Employee Holiday pay – Budget Amendment:

Brian Johnson made a motion to pay part-time employees holiday pay if they have a regular scheduled day that falls on a holiday or if a part time water plant employee works on a holiday they will receive holiday pay in addition to the hours worked. He stated that Eddie Colvin's schedule hours are Monday, Wednesday and Friday, if a holiday falls on a Monday, Wednesday or Friday he will receive holiday pay. Debbie Beasley seconded the motion.

Brian Johnson made a motion to pay all part time employees that are Veterans for Veterans Day if they work or not. Debbie Beasley seconded the motion. Motion passed.

The Finance Director stated that this will cost the Town an additional \$1663 a year. Budget Amendment #13, \$400 will adjust the Budget for the remainder of the current budget. Brian Johnson made a motion to approve Budget Amendment #13. Debbie Beasley seconded the motion. Motion passed.

RTA Council:

The Mayor stated that they have received Shaun Adam’s resignation for the RTA Council Board. Brian Johnson requested that Karen Taylor contact everyone on the suggested list from the RTA Council and see if they are interested in serving on the RTA Council.

Closed Business Signs:

Debbie Beasley would like to know if the Town can remove closed business signs within the Town limits. The attorney stated that there is no ordinance that require a closed business to remove a sign. The Mayor stated that no sign on private property can be removed.

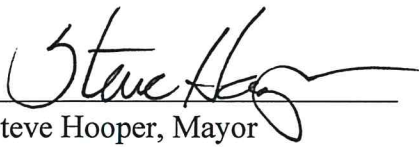
Food Trucks:

Debbie Beasley states that Food Trucks would take business away from current restaurants in Town. The attorney states that the only ordinance currently concerning this issue would be the parking and blocking traffic ordinance. Brian Johnson stated that he could contact Bryson City and see how they handle Food Trucks.

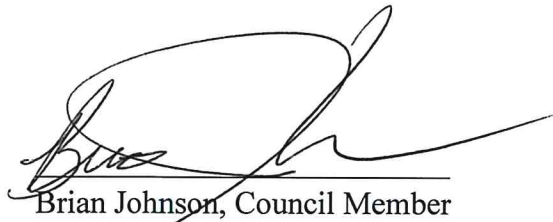
Closed session:

There was no closed session.

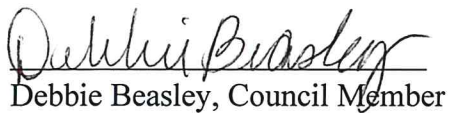
Brian Johnson made a motion to adjourn the meeting at 1:55 PM. Debbie Beasley seconded the motion. Motion passed.



Steve Hooper, Mayor



Brian Johnson, Council Member

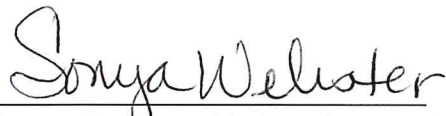


Debbie Beasley, Council Member

ABSENT

Shaun Adams, Council Member

ATTEST:



Sonya Webster, Clerk to the Board